



# Foundation House

The Victorian Foundation  
for Survivors of Torture Inc.

OFFICE USE ONLY

Received Date: \_\_\_\_\_

Approval Date: \_\_\_\_\_

## VFST Institutional Ethics Committee Progress Report

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### 1. Project Identification Number:

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### 2. Project Title:

Please provide a brief summary of the project (see 2b on the application form)

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### 3. Principal Investigator:

Name:

Institution:

School and Faculty/Centre:

Telephone:

Fax:

Email:

Supervisor's Name *(if applicable)*: \_\_\_\_\_

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### 4. Progress of Research

Provide details of progress against the anticipated key dates in the application and explain any major variations

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### 5. Project Details:

Please indicate whether there have been or are likely to be any changes to the project described in your original application for approval by VFST-IEC

Yes [ ] No [ ]

If *Yes*, please give details about the changes that occurred/will occur and whether they have ethical implications:

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### 6. Special Conditions:

If this project was approved subject to conditions, have these conditions been met?

Yes [ ] No [ ]

If *No*, please give details: \_\_\_\_\_

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**7. Storage of Data:**

Please describe where and how your data is stored:

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**8. Participants:**

Number of participants to date:

**(a) Participant withdrawal**

Please indicate whether any participant withdrawals occurred during the project, the number who withdrew and the reasons for withdrawal:

**(b) Adverse effects**

Please indicate whether there have been any unexpected adverse effects on participants that might have ethical implications:

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**9. Incidents / unforeseen events**

Please indicate whether any incidents/unforeseen events arose during the project and whether any complaints were received from participants:

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**10. Issues specific to participants from refugee backgrounds**

(a) Please describe any ethical issues that arose specific to conducting research with people from refugee backgrounds:

(b) Please describe any recommendations you would make in relation to ethical standards of conducting research with people from refugee backgrounds?

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**11. Presentation and Publications**

Please attach a brief report of the project findings (one page only) and list any publications, seminars/workshops, and conference papers/presentations that have resulted from the research.

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**Signatures:**

Principal Investigator: ..... Date: /  
/

Supervisor (*where applicable*): ..... Date: /  
/

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Please submit one completed form per email to [biesheuvel@foundationhouse.org.au](mailto:biesheuvel@foundationhouse.org.au) and one signed hard copy by post to **Anita Biesheuvel, c/o VFST, Research & Policy Unit, 4 Gardiner Street, Vic, 3056**



